

- **Step 1:**

- Access www.novitas-solutions.com. Select the appropriate JL/JH map and your Part A/Part B preference, if needed.
- Expand the Electronic Billing-EDI menu on the left side bar.
- Click the EDI – Password Change option from the submenu.
- Enter your Login ID
- Enter the initial password, which is assigned as Hms#LLLL where LLLL represents the 4 characters of your login ID that precede the @ symbol (in upper case).
- Enter a new password.
- Enter the new password a second time to confirm.
- Click submit. A message will indicate that your password has been successfully updated.

- **Step 2:**

The endpoint for the new TIBCO Novitas gateway is accessible via a new name/IP:

edi.novitas.ahdsxhub.com - 100.64.47.37

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For AWS-1 customers: The IP remains the same (100.64.49.21), but the port number has changed from 3322 to 3722.

- **Step 3:**

Update application configurations.

The directory structure is different for Tibco, please see the details below:

- Upload 837 files to:
 - /outbox/X12/EDI/Inbound/Interchange for X12 files
 - /outbox/EZComm/BC/1.0/Notify for .ZIP files
- Retrieve the ANSI X12N responses from:
 - /inbox/X12/EDI/Outbound/Interchange for X12 files
 - /inbox/EZComm/BC/1.0/Notify for . ZIP files or VA reports
- Retrieve any ANSI X12N TA1 responses from
 - /inbox/X12/00501/EmptyGroup/TA1
- IMPORTANT NOTES:
 - The 999 and 277CA reports will only be sent to the Gateway receiving the file.
 - The 835 and 277 files that are sent in response to production 837 files will be sent to both Gateways for retrieval (M2 and TIBCO).